

Date: 1/23/19

Present: Michele McMinn, Christy Dann, Sue Pickney, Linda Bailey, Karen Mckerlie, Katie Campbell

Meeting Called to Order-Time: 5:57pm BY: 1st Michele McMinn 2nd- Christy Dann

Minutes from last meeting were read and accepted BY: 1st Sue Pickney 2nd Christy Dann

Checking: \$13,460.85

Savings \$125,451.06

| OLD BUSINESS | NEW BUSINESS |
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| <ul style="list-style-type: none">• Dean Roberts came and serviced the furnace• STLS sent Karen a fill in form for the Sexual Harassment Policy and Complaint Form for reporting - Board reviewed policy and was accepted – By 1st: Sue Pickney 2nd: Michele McMinn –Board Approved• Karen informed trustees that all employees , trustees, and Volunteers need to have sexual harassment training -Jessica(youth Service Coordinator) has received her training through Pultney Library already• Karen is going to leave a copy of Sexual Harassment Policy on the desk with a signature sheet for all employees, trustees, and volunteers to review and sing of that they have read it. | <ul style="list-style-type: none">• Standards for Library<ul style="list-style-type: none">-Our annual report with financial information and highlighted activities needs improvement.-Karen will be putting annual report on the website and a copy on the desk.-Karen and Katie will be working on getting board meeting minutes on the website as well.• Conflicted of interest<ul style="list-style-type: none">-Questions regarding Michele being a board member and also a paid Employee.-Handbook was unclear Karen was scheduling a meeting with Margo and board to discuss the policy.• Disclosure of Interest<ul style="list-style-type: none">-Board members need to complete Form yearly.• Katie will fill in Complaint Form for reporting Sexual Harassment will Library information• Christy mentioned some local business being targeting for not having ADA (American Disability Act) approved websites- Karen was checking with STLS.• EBooks<ul style="list-style-type: none">-Lots of people have been using them-Karen suggested giving STLS some Money towards the purchase of EBooks-Karen was going to find out more about the cost of them at the Director meeting |

Next Meeting TBA

Meeting Adjourned-Time: 6:35pm BY: 1st Christy Dann 2nd Sue Pickney

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